



KIMO Strategic Plan 2007-2012



KIMO STRATEGIC PLAN 2007-2012 **1**

SECTION 1: KOMMUNENES INTERNASJONALE MILJØORGANISASJON – LOCAL AUTHORITIES INTERNATIONAL ENVIRONMENTAL ORGANISATION	3
HISTORY	3
MISSION	3
STRATEGIC AIMS	4
ORGANISATION	4
NATIONAL NETWORKS	4
ORGANISATIONAL STRUCTURE	5
SECTION 2: DELIVERING OUR STRATEGIC AIMS	5
VISION FOR THE FUTURE	5
Action Plans	7
OBSERVER STATUS	7
PROJECT DEVELOPMENT	8
SECTION 3: OUTSIDE INFLUENCES	8
CONVENTION FOR THE PROTECTION OF THE MARINE ENVIRONMENT OF THE NORTH EAST ATLANTIC (OSPAR)	9
NORTH SEA MINISTERIAL PROCESS	9
INTERNATIONAL MARITIME ORGANISATION	9
EUROPEAN UNION	9
SECTION 4: OUR RESOURCES	10
FINANCIAL RESOURCES	10
HUMAN RESOURCES	10
SECTION 5: REVIEW AND REPORTING PROCEDURES	11
REPORTING	11
REVIEW	11

Section 1: Kommunenes Internasjonale Miljøorganisasjon – Local Authorities International Environmental Organisation

History

KIMO is an international association of Local Authorities and associated organisations, which was formally founded in Esbjerg, Denmark, in August 1990 to work towards cleaning up pollution in the North Sea. The idea for the organisation originally came from Vågsøy Kommune in Norway. Vågsøy had been concerned since 1985 about the proposals for further nuclear fuel reprocessing at Dounreay, which they saw as a threat to their fishing industry. The widespread seal deaths in the North Sea in 1988 and the spread of toxic algal bloom up the west coast of Norway in the same year brought home to them that the threats to marine life in the North Sea extended well beyond radioactive discharges. They also realized that any action taken to clean up the North Sea could only be effective if it was co-ordinated on an international basis and decided to contact some other local authorities to form a nucleus of an international group.

The other founder members - Shetland Islands Council, Grampian Regional Council and Esbjerg City Council - were selected at that time on the basis that they shared with Vågsøy a common interest in protecting their fishing industries. From this modest localised start KIMO has grown in size and in terms of its aims and objectives. It now represents over 100 members in Belgium, United Kingdom (UK), Norway, Sweden, Denmark, Faeroe Islands, The Netherlands, The Republic of Ireland and the Isle of Man (associate member) representing over 6 million people. Its remit now includes the Irish Sea and the North East Atlantic.

Mission

KIMO is committed to the development of sustainable coastal communities by:

- Preventing pollution of the seas and coastal waters of North Western Europe and preserving, improving and enhancing them for future generations
- Protecting coastal communities from the impacts of marine pollution and climate change.

- Representing our Member Local Authorities and Associated Members at an international and national level

Strategic Aims

In order to complete our mandate KIMO has eight strategic aims as an organisation.

- Provide a viable and financially sustainable organisation
- Increase the influence of the organisation both Nationally and Internationally
- Lobby International Conventions, the EU and National Governments to take effective action on marine pollution issues
- Exchange information on effective pollution prevention and clean up operations
- Lead by example in improving regional marine environments
- Make representations against threatening proposals
- Develop best practice on marine pollution issues
- Undertake demonstrative projects
- Disseminate information

Organisation

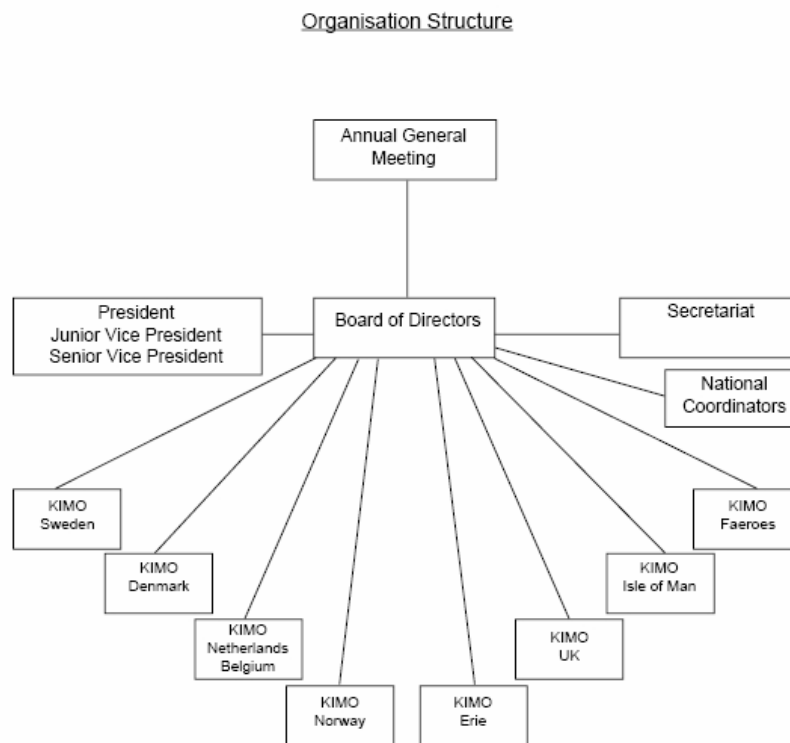
The organisational structure of KIMO is outlined in the Constitution (see Appendix 1) and comprises an Annual General Meeting of Delegates, International Board and Secretariat. Each individual Member Authority is a member of KIMO International and entitled to elect three delegates to represent them at the Annual General Meeting where policy is decided. The International Board, which is made up of representatives from each Member Country and Associate Member manages the organisation and implements policy. The language of the organisation is English and translation will only be provided in exceptional circumstances.

National Networks

In the UK, Sweden, Denmark and Netherlands/Belgium national networks have also been formed which operate under the strategic aims of the organisation but represent their individual members on national issues. Each National Network has a management board and Coordinator, which report back to the International Board via their representative. Some Networks have

also developed their own constitutions however they are still bound by the overarching international constitution.

Organisational Structure



Section 2: Delivering our Strategic Aims

Vision for the Future

To deliver on the strategic aims of the organisation KIMO must set ambitious targets that challenge the organisation at both international and network level. The following vision has been divided into KIMO's primary work areas and outlines the main aspirations for the organisation in each case.

"Your local government voice on marine pollution"

Administration

- Provide a dedicated administration that can meet the needs of the organisation
- Utilise the expertise contained within Member Authorities whenever possible

Nuclear Issues

- The elimination of radioactive discharges into the marine environment
- The elimination of the transport of ultra hazardous nuclear cargoes by sea and air.

Pollution from Oil and Gas Industry

- The removal of all structures from the seabed where at all possible and the development of a regime for the management of the long-term liabilities of those left in place
- Elimination of the discharge of contaminated produced water

Marine Litter

- The elimination of deliberate discharges of marine litter into the marine environment

Maritime Safety and Pollution

- Promotion of the highest environmental, safety and occupational standards for the maritime industry
- Elimination of all operational discharges of pollution from shipping (Clean Ship Approach)
- Full compensation for all incidents of marine pollution
- A single coastguard for Europe
- Marine Awareness training for all marine professionals

Dumping at Sea

- The implementation of a monitoring scheme for marine dumps containing radioactive material
- A complete ban on CO₂ dumping at sea

Hazardous Substances

- The elimination of pesticide inputs into the marine environment from KIMO Member Authorities

Membership

- Financially viable networks in each Member country
- Expand KIMO's influence to France, Spain, Portugal and Iceland

Networking

- Obtain observer status at the International Maritime Organisation (IMO)
- Increase KIMO's influence at the European Commission and Parliament
- Use the knowledge and expertise within KIMO to develop policy and assist in promoting KIMO objectives

Consultancy

- Develop and implement a consulting agency

Action Plans

To identify the specific management tasks to be undertaken by KIMO International, the National Networks and Associate Members to deliver the strategic aims of the organisation and to move towards the vision for the future Action Plans have been developed (see appendix II). Each plan sets out actions, actors and target dates for the management of each body and will be reviewed on a yearly basis.

Observer status

To increase the influence of KIMO and allow it to participate in the international decision making process KIMO International has observer status at several international forums:

- Convention for the Protection of the marine Environment of the North East Atlantic (OSPAR)
- North Sea Ministerial process (NSC)
- International Maritime Organisation (IMO) (as part of the WWF team)

"Your local government voice on marine pollution"

KIMO has also been invited to participate as a stakeholder in several EU dialogues on issues such as Nuclear Discharges (MARINA II) and the Marine Strategy. Participation in these forums is integral to achieving the aims of the organisation and is essential to the continued success of the organisation.

Project Development

One of the main strategic aims of the organisation is to undertake demonstrative projects that fit within the vision of the organisation. Following from the experience gained in the EU INTERREG IIIb Save the North Sea Project (SNS) continued participation in International and National level projects will be of increasing importance to the organisation. Large projects like the SNS project not only bring significant external funding, which allows the organisation to undertake activities that would not otherwise be possible, but allow for the provision of extra posts within the Secretariat, thus increasing the quality of service to member authorities.

Objective 3

The EU has recently approved the funding package for the next six-year program, which will be called Objective 3, with the first call for projects coming in late 2007. Work will be required over the next two years in project development and partner searches to ensure a successful application and a project that produces concrete outcomes.

National Funding Streams

The numerous national funding streams that are available are also of importance as proven by the funding secured to continue the Fishing for Litter actives in the Scotland and Netherlands following the conclusion of the SNS project. They can also provide funding for smaller network scale projects on issues relating to more specifically to individual countries and could play an important role in the development of individual networks.

Section 3: Outside influences

Outside influences can have a significant impact on the activities KIMO undertakes at all levels. The main avenues of influence at an international level are through International Commissions, organisations and forums over which the organisation has no control. The political orientation of the organisation's membership and the national governments in each country can also have an influence both at an international and national level. Over the

next five years the changing emphasis and importance of these fora and the changing political scene and will inevitably influence the work programme of KIMO.

Convention for the Protection of the Marine Environment of the North East Atlantic (OSPAR)

OSPAR will hold its next Ministerial Meeting in 2010. In the preceding years it will be reviewing and updating its six main strategies and therefore it will be increasingly important to attend the main committee meetings to ensure that KIMO's views are represented within them. The introduction of the EU Marine Strategy will also have an important influence on this process due to its regional implementation.

North Sea Ministerial Process

The final North Sea Ministerial Meeting was held in Göteborg in May 2006 and the official meetings of the Committee Of North Sea Senior Officials (CONSSO) and its issue groups will not continue. However an *ad hoc* Shipping Experts Group will be convened by the Netherlands on a semi-regular basis to continue the work laid out in the Göteborg Declaration on the "Clean Ship Approach".

International Maritime Organisation

Attending the International Maritime Organisation (IMO) Marine Environment Protection Committee (MEPC) and relevant sub committees will become more important with the conclusion of the North Sea Ministerial Process. Particularly in relation to issues such as the training of marine professionals and securing compensation for all pollution incidents involving shipping.

European Union

The EU is continuing to expand its influence in the protection of the marine environment with the adoption of the recent EU Marine Strategy, which in turn will form the environmental pillar of the new maritime policy. It will be important to expand our influence within the Parliament and Commission as the implementation of the marine strategy, in particular, could lead to a reduction in executive powers of the OSPAR Convention.

Section 4: Our Resources

Financial Resources

Outlined below are the projected annual expenditure budgets in national currencies (€) for KIMO International and the Networks for the next 5 years. These determine the base workload of the organisation however they are likely to be significantly supplemented by project funding both at a national and international level

EXPENDITURE:

€

	2007	2008	2009	2010	2011
International	45,933	47,311	48,730	50,192	51,743
UK	13,000	13,390	13,792	14,206	14,602
Netherlands/Belgium	78,000	80,340	82,750	N/A	N/A
Sweden ¹	3,417	3,825	3,826	3826	3826
Denmark	2,922	2,948	3,149	3,418	3,887
Norway	N/A	N/A	N/A	N/A	N/A
Ireland	N/A	N/A	N/A	N/A	N/A
Faeroes	N/A	N/A	N/A	N/A	N/A
Isle of Man	N/A	N/A	N/A	N/A	N/A

Human Resources

KIMO has 2 staff based in the Secretariat in Shetland: The International Secretariat and a part time Administrative Officer. The Networks in Sweden, Denmark and Netherlands/Belgium also have National Co-ordinators who dedicate a varying amount of time to the organisation. In Sweden and Denmark the Co-ordinators are part time based in the City of Göteborg and Varde Kommune respectively. The Netherlands/Belgium Co-ordinator is a full time position based in Gemeente Velsen. A project officer for the Fishing for litter Scotland is also based in the International Secretariat funded until March 2008.

¹ City of Göteborg sponsors most of KIMO Sweden's time and costs - budget is €21,700

Section 5: Review and Reporting Procedures

The Business Plan outlines the strategic aims of the organisation and sets numerous targets for the coming year and beyond. In order to assure that the strategic aims are fulfilled and targets in the action plan are achieved a reporting and review process must be established across the whole organisation.

Reporting

In order to monitor progress in achieving the targets laid out in the action plans for KIMO International, the Networks and Associate Members a written report will be submitted by the responsible person to the KIMO AGM. The report should contain an update on progress in achieving the targets and any additional work on new issues not contained in the work plan. A six-month update verbal will also be submitted to the International Board.

Review

In order to ensure the Strategic Plan is a relevant and useful working document that gives direction to the organisation and results in a quality service for our members it must be continually reviewed. There will be a two-stage review process with the overall strategic aims and mission of the organisation being reviewed every five years and the action plans being reviewed on an annual basis.

KIMO International, the Networks and Associate Members will present revised action plans for the following year to the AGM for approval and the Secretariat will then incorporate these into the revised Business Plan for that year. KIMO International will review the Mission and Strategic Aims of the organisation every 5 years and a revised Business Plan will be submitted to the AGM for approval. If necessary the Business Plan may be reviewed over a shorter time interval however any changes must be approved by the AGM.



KIMO STRATEGIC PLAN 2007- 20012

APPENDIX 1: KIMO INTERNATIONAL CONSTITUTION



DRAFT KIMO CONSTITUTION

Article 1

The name of the organisation is:

**Kommunenes Internasjonale Miljøorganisasjon (KIMO)
Local Authorities International Environmental Organisation**

Article 2

The objectives of KIMO are to:

- (a) Provide a viable and financially sustainable organisation.
- (b) Increase the influence of the organisation both nationally and internationally.
- (c) Exchange information on effective pollution prevention and cleaning up operations and sustainable development.
- (d) Lobby national Governments, the European Commission and others to take effective actions on issues affecting Northern Seas.
- e) Lead by example by improving regional marine environments.
- (f) Make joint representations against threatening proposals.
- (g) Develop best practice on marine pollution issues
- (h) Undertake demonstrative environmental projects.
- (i) Disseminate information.

Article 3

Each member of the organisation shall undertake to meet the objectives outlined in Article (2).

Article 4

Full "Membership" of the organisation shall be;

local governments in the Northern Seas countries, whether or not their areas have a Northern Seas coastline. "The Northern Seas Countries" are as defined in Article (5). Local governments are as defined by national law in each of the member countries;

organisations whose main objectives are in sympathy to those of KIMO can affiliate as associate members subject to the Board's approval.

Article 5

Membership will be extended to organisations as outlined in 'Article 4' in the following countries (areas hereafter referred to as "member countries"):

Sweden, Denmark, United Kingdom, Federal Republic of Germany, The Netherlands, Belgium, France, Norway, Faeroes, Iceland, Republic of Ireland, Finland, Russia, Estonia, Latvia, Lithuania, Poland, Spain, Portugal.

Article 6

The highest authority of the organisation shall be "The Assembly of Delegates" which shall be convened once a year.

Article 7

Full Members of KIMO in each "member country" as defined in Article 5 will, subject to Article 21, be entitled to elect up to 3 delegates and their substitutes from their Local Authority to (The Assembly). These delegates and their substitutes shall have voting rights at (The Assembly) and national business meetings. Members of organisations who have associated membership of KIMO will be members of KIMO but without voting rights. The Association that represents them will be entitled to elect one delegate to (The Assembly) with voting rights.

Article 8

A delegate need not be an elected member of a Local Authority or an organisation, but on ceasing to be an elected member of their respective organisation, they shall resign from KIMO within one calendar month of leaving office.

Article 9

That the International Board of Directors will consist of 1 (one) member appointed from each "member country" who will be elected for 2 (two) years, a President and two Vice Presidents who will be elected by (The Assembly) and a representative or member from the authority who holds the International Secretariat. The President will be Chairman of the International Board of Directors and (The Assembly). The Senior Vice President will assume these responsibilities in his/her absence. Directors can be re-elected.

Article 10

(The Assembly) will elect a President for a period of two years. The President can be re-elected but only after an absence of two years, but can be re-elected as a Director.

Article 10.1

(The Assembly) will elect two Vice Presidents for a period of two years. The Senior Vice President should be the retiring President. The Junior Vice President should become President after two years. Both appointments are subject to the agreement of (The Assembly).

Article 10.2

The Vice Presidents should be members of the International Board of Directors.

Article 10.3

The Vice Presidents can be re-elected but only after an absence of two years, but can be re-elected as a Director.

Article 11

The Board of Directors shall co-opt to the Board up to 3 individuals, who will give specialist advice when required but who will have no voting rights.

Article 12

The Board of Directors shall meet whenever requested by the President or the Secretary, or as determined by a majority of Directors.

Article 13

The responsibilities and duties of the President of the Board, the Board of Directors, and the Secretary shall be governed as determined by these articles.

Article 14

The Assembly of Delegates shall at its annual meeting:

- (i) Deal with the audited accounts for the last year.
- (ii) Approve the budget and the international and national membership subscription for the following year.
- (iii) Appoint an auditor.
- (iv) Elect the President, Vice Presidents and/or Directors as required.
- (v) Deal with such other matters as required.
- (vi) Discuss and approve the Action Plan.

Article 15

The Secretariat of the Organisation shall be appointed and dismissed by the Board of Directors, who shall also decide the location of the Secretary. A period of six months' notice shall be required should the Secretariat be changed.

The Secretary shall have voice but no vote at:

- (i) Meetings of The Assembly of Delegates;
- (ii) Meetings of The Board of Directors;
- (iii) National Conventions and Meetings.

Article 16.1

The national co-ordinators shall arrange a national convention once a year to promote and discuss KIMO.

Article 16.2

The national co-ordinators shall be responsible for collecting and administering membership for their respective "member countries" and ensuring that the international subscription is forwarded to the Secretariat yearly.

Article 16.3

The national co-ordinators shall organise a minimum of three business meetings of their members per year. Minutes of these meetings should be forwarded to the Board of Directors and all members by the Secretariat.

Article 17.1

The organisation's International financial year will run from 1st April to 31st March of the following year, however, the financial years within each member country may vary and shall operate according to local accepted practice.

Article 17.2

The Secretariat is authorised to hold and operate any Bank Accounts which are required with authorised signatories as approved by the Board of Directors.

Article 17.3

The national co-ordinators will be authorised to hold and operate a Bank Account in their respective "member countries" and will be required to submit audited accounts as required by law in each member country to the Board of Directors once a year.

Article 18

Amendment of Constitution - This Constitution once adopted may be changed only at the Annual General Meeting or at a Special General Meeting of The Assembly of Delegates and by a majority of not less than two-thirds of the voters present and entitled to vote. Notice of any proposed amendment must be given to the Secretary not less than 21 days before the Annual Meeting.

Article 19

Any local authority member may give 3 months notice to the National Co-ordinator of their intention to cease membership of the Organisation. Cessation of membership during the financial year should not entitle the member to a refund for the remainder of that year.

Article 20

In the event of the Organisation being dissolved any funds remaining after its debts and liabilities have been settled will be applied to some purpose or Organisation whose objects correspond with those of the Organisation.

Article 21

Vagsøy Kommune, Esbjerg Kommune, Shetland Islands Council and Grampian Regional Council, and its three immediate successors, in recognition of their status as founder members of the Organisation will at all times be entitled to appoint one representative each to The Assembly of Delegates in addition to the three delegates as described in Article 7.

Article 22

Every member has the right to approach the International Board of Directors directly.

Article 23

The travel and accommodation expenses required for The President of the International Board to undertake his/her duties will be reimbursed by the International Board. Board of Director expenses will be the responsibility of their own Local Authority.

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KIMO STRATEGIC PLAN 2007- 20012

APPENDIX 2: KIMO ACTION PLANS



KIMO INTERNATIONAL ACTION PLAN – 2008

1) Financially Sustainable and Viable Organisation

Objective	Action	Actor	Target	Date
Financial Reporting	Produce Annual Accounts	Secretariat	Send figures to auditors	June 2008
	Review national networks annual accounts	Secretariat	Advise AGM	October 2008
	Prepare Annual Budget	Secretariat	Present to AGM	October2008
Increase Income	Support networks to increase Membership	Secretariat/networks/councillors/officers	Increase members by 5 over whole network	October 2008
	Increase External Funding	Secretariat/networks	Applications to an international project	2013
	Develop Consultancy	Secretariat	Initiate and seek funding for project within the	2013

			next 5 years	
	Develop merchandising opportunities	Secretariat	Send out Christmas catalogue	October 2008
Secure Secretariat provision	5 year Service Agreement with Shetland Islands Council	Secretariat/Shetland Islands Council	Agree renewal	Implementation April 2013
Business Plan	Implement Business Plan	Secretariat/networks/councillors/officers	Achieve targets	2013
	Report Progress on Action Plan	Secretariat/networks	Provide Secretariat with information	August 2008
	Review Action Plan	Secretariat/Networks	Develop targets for next year	Oct 2008
	Review Business Plan	Secretariat/Networks	Produce new 5 year plan	October 2013
Administer Meetings	AGM and International Conference	Secretariat/Network/Co-ordinators	Hold 1 Meeting and Conference	October 2008
	Board Meetings	Secretariat	Hold 2 Meetings per year	May 2008 October 2008
	National Co-ordinators Meetings	Secretariat/Co-ordinators	Hold 2 Meetings per Year	May 2008 October 2008
Develop KIMO Policy	Develop Political resolutions on relevant subjects	Secretariat/Networks	Present at least 1 each year to AGM	Ongoing
Thematic groups	Initiate first group	Member Authorities	Proposal to AGM	October 2008
Manage Website	Update and expand	Secretariat	Update monthly	Ongoing

	website		or when appropriate	
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2) Lead by Example in improving regional marine environments

Objective	Action	Actor	Target	Date
Reduce Pesticide Use	Promote KIMO Pesticide policies	KIMO Member Authorities	Implement a policy	Ongoing

3) Increase Influence Nationally and Internationally/Lobby National Governments and the EC

Objective	Action	Actor	Target	Date
Influence OSPAR policy	Attend meetings and submit papers where necessary	Secretariat	Attend appropriate committees	Ongoing
	Develop influence with Heads of Delegations	Secretariat	Make regular contact with all Delegations	N/A
Influence EU policy	Enter into EC Stakeholder processes on relevant issues	Secretariat	Join when an issue arises	N/A
	Submit petitions to EU Parliament	Secretariat	Submit Resolutions when appropriate	November 2007

	Influence MEP's and Commissioners	Secretariat	Forward KIMO Resolutions to MEP's and commissioners	November 2007
	Influence MEP's and Commissioners	Secretariat	Arrange meetings with MEP's and commissioners where practical and appropriate	Ongoing
	Investigate the possibility of a joint European Officer with other NGO's	Secretariat	Liase with other NGO's and report back	October 2008
Influence IMO Policy	Attend appropriate Committee meetings in conjunction with WWF	Secretariat	Attend MEPC once every 18 months	2008
	Investigate application for Observer status	Secretariat	Achieve NGO Observer Status	2009
Raise Profile of the Organisation	Attend International and National Conferences	Secretariat/Networks	Attend conferences where appropriate	Ongoing
Nuclear Issues	Campaign against MOX transport by sea in Europe	Secretariat	Submit Resolution as petition to the	January 2008

			EU Parliament	
		Secretariat	Send resolution and report to all MEP's	January 2008
	Strengthen OSPAR Radioactive Strategy	Secretariat	Attend OSPAR RSC Committee	March 2008
	Campaign on existing Resolutions	Secretariat/Networks	Raise issues at any appropriate fora	Ongoing
Pollution From Oil and Gas Industry	Campaign for a clean seabed policy	Secretariat	Develop KIMO Resolution - Present paper at OSPAR OIC Meeting	February 2008
	Campaign on existing Resolutions	Secretariat	Raise issues at any appropriate fora	Ongoing
Marine Litter	Monitor the implementation of the Port waste Reception Directive	Secretariat	Follow up on results of review	Ongoing
	Develop OSPAR wide monitoring program for micro plastics	Secretariat	Submit paper to OSPAR	2008
	Campaign on existing Resolutions	Secretariat/Networks	Raise issues at any appropriate fora	Ongoing

Maritime Safety and Pollution from Shipping	Campaign for Convention on Pollution from Non-Toxic Substances (Containerships)	Secretariat	Submit report to IMO MEPC Submit Resolution to EP Petitions Committee	2008
	Campaign for Mandatory Marine Awareness Courses at IMO	Secretariat	Attend relevant working group if possible	2008
	Campaign for a strengthening of regulations in relation to STS operations	Secretariat	Monitor IMO Review and submit Resolution to relevant Fora	Ongoing 2008
	Review and Monitor activities of the Bonn Agreement	Secretariat	Follow if necessary	Ongoing
	Campaign on existing Resolutions	Secretariat/Networks	Raise issues at any appropriate fora	Ongoing
Dumping at Sea	Monitor the Implementation of the reporting network for Dumped Chemical and Conventional weapons	Secretariat	Monitor Progress at OSPAR BDC or EIHA	March 2007
	Campaign for the	Secretariat	Present Paper at	2008

	development of a monitoring scheme for marine dumps containing radioactive material		OSPAR RSC Committee	
	Monitor Dumping of CO ₂ at Sea	Secretariat	Monitor reports presented to OSPAR OIC	February 2007
	Campaign on existing Resolutions	Secretariat/Networks	Raise issues at any appropriate fora	Ongoing
Hazardous Substances	Campaign on existing Resolutions	Secretariat/Networks	Raise issues at any appropriate fora	Ongoing

4) Exchange information on Effective Pollution Prevention and Cleanup Operations

Objective	Action	Actor	Target	Date
Marine Litter	Develop, Seek funding and Manage European Bi Annual Conference on Marine Litter	Secretariat	Hold first Conference	2008
International Conference	Hold International Conference on relevant issue for KIMO	Secretariat/Co-ordinators	Hold one conference a year	October 2008

5) Make Joint Representations to Threatening Proposals

Objective	Action	Actor	Target	Date
Offshore Oil and Gas Industries	Participate in Consultation processes on Decommissioning	Secretariat	Respond to all major consultations	Ongoing
KIMO Policy	Respond to consultations that are within KIMO's policy remit	Secretariat/Networks	Respond where appropriate	Ongoing

6) Undertake Demonstrative Projects

Objective	Action	Actor	Target	Date
Seek New Funding	Develop Applications for INTERREG IV Projects	Secretariat	Involvement in one project	2008

7) Develop Best Practice / Disseminate information

Objective	Action	Actor	Target	Date
Ecological Beach Cleaning	Develop Good Practice Guide	Secretariat/Step Student	Good Practice Guide and Checklist	2008



KIMO DENMARK ACTION PLAN – 2008

1) Financially Sustainable and Viable Organisation

Objective	Action	Actor	Target	Date
Financial Reporting	Produce Annual Accounts	DK Coordinator	Approval by KIMO DK	January 2008
	Annual Accounts to be externally audited	DK Coordinator	Send figures to auditors	March 2008
	Audited accounts	DK Coordinator	Advise AGM	October 2008
Increase Income		DK Coordinator councillors/officers	Campaign to get more members	Political follow up Nov.-December 2007
	Increase External Funding	DK Co ordinator	Screening for funding	Late 2007 to 2008
Secure Secretariat provision	Secure agreement on the DK Secretariat with new Varde Municipality	DK Co ordinator	For one year	2008
Strategic Plan	Implement	DK Co ordinator	Achieve targets	2013

	Strategic Plan	councillors/officers		
	Report Progress on DK Action Plan	DK Co ordinator	Provide International Secretariat with information	May 2008
	Review Action Plan	DK Coordinator	Develop targets for next year	Oct 2008
	Review Strategic Plan	DK Coordinator	Produce new 5 year plan	October 2013
Administer Meetings	KIMO DK	DK Coordinator	Hold 3 Meetings and 1 Annual Conference	October 2008
Thematic groups	Develop working groups with technical staff from the Municipalities	DK Coordinator	2 groups	2007-2008
Full time DK Co ordinator	Seek external Funding	DK Co ordinator	Fill Post	2010
Manage Website	Update and expand	DK Co ordinator & Secretariat	Develop KIMO Denmark section	2008

2) Lead by Example in improving regional marine environments

Objective	Action	Actor	Target	Date
Expand Fishing for Litter activities in Denmark	Seek funding with Harbours	DK Co ordinator	2 new harbours	2008

3) Increase Influence Nationally /Lobby National Government

Objective	Action	Actor	Target	Date
Monitor implementation of International measures	Attend meetings and submit papers where necessary	DK Co ordinator or specialists	N/A	2008
Influence National Policy	Respond to consultations	DK Co ordinator	When appropriate	2008
	Meeting with Local Government Associations (KL)	DK Coordinator	Attend and present KIMO (once a year or every second year)	2008
	Influence MP's, MEP's	DK Coordinator	Forward KIMO Resolutions to National and Regional politicians	November 2008
	Meetings with National Government Officials and Ministers	DK Coordinator	One meeting with politicians or officials where practical and appropriate	2008
Raise Profile of the Organisation	Attend National Conferences	DK Co ordinator	Attend one conference where appropriate	2008
	Develop a press	DK Co ordinator	Approval by	2008

	strategy		Board	
Nuclear Issues	Campaign against MOX transport by sea in Europe	DK Co ordinator	Press Campaign	In conjunction with first shipment to Sweden
Marine Litter	Monitor the implementation of the Port waste Reception Directive in the Denmark	DK Co ordinator	Produce Report	Ongoing 2008
Maritime Safety and Pollution from Shipping	Campaign for a Convention on pollution from Non-Toxic Substances (Container ships)	DK Co ordinator	Meeting with Danish Officials to get their support at IMO	Ongoing
STS-operations	Campaign to increase security demands on STS-operations	DK Co ordinator	Participate in the discussion at AAlbaek Bay.	Ongoing

4) Exchange information on Effective Pollution Prevention and Cleanup Operations

Objective	Action	Actor	Target	Date
National Conference	Conference on relevant issue for KIMO DK	DK Co-ordinator	To get more members	September 2008

5) Make Joint Representations to Threatening Proposals

Objective	Action	Actor	Target	Date
KIMO Policy	Respond to consultations that are within KIMO's policy remit	DK Co ordinator Secretariat/Networks	Respond where appropriate	Ongoing

6) Undertake Demonstrative Projects

Objective	Action	Actor	Target	Date
Seek New Funding	Participate as Partner in INTERREG IV Project	DK Co ordinator	Involvement in one project	2008

7) Develop Best Practice

Objective	Action	Actor	Target	Date
Ecological Beach Cleaning	Develop Good Practice Guide	DK Co ordinator with KIMO International	Good Practice Guide and Checklist	2008



KIMO SWEDEN ACTION PLAN – 2008

1) Financially Sustainable and Viable Organisation

Objective	Action	Actor	Target	Date
Financial Reporting	Produce Annual Accounts for KIMO Sweden budget (membership fees)	KIMO S Coordinator	Approved (audited) by the KIMO Sweden Board	Spring 2008
	Produce Annual Accounts	KIMO S Coordinator	Send figures to KIMO Int.	June 2008
	Approved (audited) accounts	KIMO S Coordinator	Advise AGM	October 2008
Increase Income	Increase Membership	KIMO S Coordinator councillors/officers	2 new members	2008
Strategic Plan	Implement Strategic Plan	KIMO S Coordinator councillors/officers	Achieve targets	2013
	Report Progress on Action Plan	KIMO S Coordinator	Provide International Secretariat with information	August 2008
	Review Action Plan	KIMO S Coordinator	Develop targets for next year	Oct 2008

	Review Strategic Plan	KIMO S Coordinator	Produce new 5 year plan	October 2013
Administer Meetings	KIMO Sweden	KIMO S Coordinator	Meetings according to the constitution (twice a year)	2008
Manage Website	Update and expand	KIMO S Coordinator & Secretariat	Develop KIMO Sweden section	2008

2) Lead by Example in improving regional marine environments

Objective	Action	Actor	Target	Date
Expand Fishing for Litter	Investigate the actual reception in Swedish harbours and possible form of expansion in Sweden	KIMO S Coordinator	2 new harbours	2008

3) Increase Influence Nationally /Lobby National Government

Objective	Action	Actor	Target	Date
The establishment of KIMO in the Baltic Sea area	Assist in the process to establish a KIMO Baltic Sea	KIMO S Coordinator	N/A	2008
Monitor	Attend meetings,	KIMO S Coordinator	N/A	2008

implementation of International measures	submitting papers where necessary and responding to consultations			
Influence National Policy	Influence MP's & MEP's	KIMO S Coordinator	Forward KIMO Resolutions to National and Regional politicians	November 2007
	Develop contacts with national and local organisations officers	KIMO S Coordinator	Investigate possible cooperation and report back	2008
Raise Profile of the Organisation	Attend National Conferences	KIMO S Coordinator	Attend one conference where appropriate	2008
Maritime Safety and Pollution from Shipping	Supporting Marine Awareness Courses in Sweden	KIMO S Coordinator	Participate in one Course	2008
	Campaign for a Convention on pollution from Non-Toxic Substances (Container ships)	KIMO S Coordinator	Meeting with Swedish Officials to get their support at IMO	2008
Nuclear Issues	Campaign against MOX transport by sea in Europe	KIMO S Coordinator	Participate in campaigns with the exceptions	2008

			in KIMO Sweden Board decision 2006-09-25	
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4) Exchange information on Effective Pollution Prevention and Cleanup Operations

Objective	Action	Actor	Target	Date
No Action Planned				

5) Make Joint Representations to Threatening Proposals

Objective	Action	Actor	Target	Date
KIMO Policy	Respond to consultations that are within KIMO's policy remit	Secretariat/Networks	Respond where appropriate	Ongoing

6) Undertake Demonstrative Projects

Objective	Action	Actor	Target	Date
Seek New Funding	Participate as Partner in INTERREG IV Project	KIMO S Coordinator	Involvement in one project	2008

7) Develop Best Practice

Objective	Action	Actor	Target	Date
No Action Planned				



KIMO UK ACTION PLAN – 2008

KIMO UK 1) Financially Sustainable and Viable Organisation

Objective	Action	Actor	Target	Date
Financial Reporting	Produce Annual Accounts	UK Coordinator	Send figures to auditors	June 2008
	Annual Accounts to be externally audited	UK Coordinator	Approval by KIMO UK	Autumn 2008
Increase Income	Increase Membership	UK Coordinator councillors/officers	Increase UK members by 3	October 2008
	Increase consultancy opportunities	UK Co-ordinator	Investigate opportunities	2008
Secure UK Co ordinator service provision	Investigate UK Mainland based UK Co-ordinator	UK Co-ordinator	Determine Feasibility	2008
Business Plan	Implement Business Plan	UK Co ordinator Councillors/Officers	Achieve targets	2013
	Report Progress on Action Plan	UK Co ordinator	Provide International	August 2008

			Secretariat with information	
	Review Action Plan	UK Co ordinator	Develop targets for next year	Oct 2008
	Review Business Plan	UK Co ordinator	Produce new 5 year plan	October 2013
KIMO UK Policy	Develop UK Policy	UK Co-ordinator	Produce Policy Documents	As required
Administer Meetings	KIMO UK	UK Co ordinator	Hold 4 Network Meetings	October 2008
Develop UK Regional Forums	Investigate Welsh/ Irish Forum/English Forum	UK Co ordinator	One new Forum	2010
Full time UK Co ordinator	Seek external Funding	UK Co ordinator	Appoint to Post	2010

2) Lead by Example in improving regional marine environments

Objective	Action	Actor	Target	Date
Reduce Pesticide Use	Develop pesticide policies	Member Authorities	Implement a policy	August 2008

3) Increase Influence Nationally /Lobby National Government

Objective	Action	Actor	Target	Date
Raise Profile of the Organisation	Attend major meetings and	UK Co ordinator	Attend at least two Conference/meetings	2008

	submit papers where necessary			
	Respond to consultations	UK Co ordinator	Make at least 2 submissions	2008
	Liaise with Local Government Associations (LGA)	UK Co ordinator	Attend and present KIMO once a year to at least one LGA	2008
	Submit petitions to UK, Welsh and Scottish Parliaments	UK Co ordinator	Submit Resolutions when appropriate	N/A
	Influence MP's, MWA, MSP's	UK Co ordinator	Forward KIMO Resolutions to National and Regional politicians	N/A
	Influence MP's, MWA, MSP,s	UK Co ordinator	Arrange meetings with UK politicians	Ongoing
	Develop contacts with national and local organisations	UK Co-ordinator	Investigate possible cooperation and report back	2008
	Attend National Conferences	UK Co ordinator	Attend at least one conference	2008

Nuclear Issues	Campaign against MOX transport by sea in Europe	UK Co ordinator	Mount campaigns to coincide with UK shipments	Ongoing
	Ensure UK Government meets the OSPAR Radioactive Strategy for progressive reductions of discharges to the marine environment	UK Co ordinator	Respond to discharge authorisation consultations i.e. Dounreay and Sellafield	Ongoing
Pollution From Oil and Gas Industry	Campaign for a clean seabed policy	UK Co ordinator	Develop UK Resolution	2008
	UK Legacy Fund	UK Co ordinator	Dialogue with UKOOA and SFF	2008
Maritime Safety and Pollution from Shipping	Marine Awareness Courses	UK Co ordinator	Participate in 4 Marine Awareness Course	2008
	Campaign on STS Transfers	UK Co-ordinator	Publication of UK regulations	2008

4) Exchange information on Effective Pollution Prevention and Cleanup Operations

Objective	Action	Actor	Target	Date
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Exchange Information	Annual Conference on relevant issue for KIMO	UK Co-ordinator	Hold one Annual Conference	November 2008
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5) Make Joint Representations to Threatening Proposals

Objective	Action	Actor	Target	Date
Promote KIMO Policy	Participate in Consultation processes	UK Co-ordinator	Participate in at least one Stakeholder process	2008
	Respond to consultations that are within KIMO's policy remit	UK Co-ordinator	Respond where appropriate	Ongoing
React to threatening proposals	Mount Responsive Campaign	UK Co-ordinator	Prevent proposal	As required

6) Undertake Demonstrative Projects

Objective	Action	Actor	Target	Date
Develop new Projects	Participate as Partner in INTERREG IV Project	UK Co ordinator	Involvement in one project	2008 - 2013
Administer Existing	Co-ordinate Fishing	FFL co-ordinator	Reach project	March 2008

projects	for Litter Scotland Project		Targets	
Expand Projects	Continue FFL Scotland	UK Co-ordinator	Extend FFL Scotland Funding	March 2008
	Develop Consultancy	UK Co-ordinator	Initiate and seek funding for project within the next 2 years	2009
	Identify Funding for Data trawl Home working project stage 2	UK Co-ordinator	Develop project	2008
	Investigate Funding in England and Wales	UK Co-ordinator	Extend FFL Project to England or Wales	2009

7) Develop Best Practice

Objective	Action	Actor	Target	Date
Ecological Beach Cleaning	Develop Good Practice Guide	UK Coordinator	Good Practice Guide and Checklist	2008



KIMO NETHERLANDS AND BELGIUM ACTION PLAN – 2008

1) Financially Sustainable and Viable Organisation

Objective	Action	Actor	Target	Date
Financial Reporting	Produce Annual Accounts	Secretariat KIMO Netherlands and Belgium	Send figures to auditors	August 2008
	Annual Accounts to be externally audited	Secretary KIMO Netherlands and Belgium	Approval by KIMO Netherlands/Belgium	November 2008
Increase Income	Maintain members	Secretariat KIMO Netherlands and Belgium Councillors/officers	3 new municipalities as members	January 2008
	Increase External Funding	Secretariat KIMO Netherlands and Belgium	FFL South Netherlands FFL Central Netherlands FFL North Netherlands Conferences /Courses	End of 2008 End of 2008 End of 2011 , 2008. 2009 etc.
		Secretariat KIMO Netherlands and Belgium	Develop a campaign to get more members in	2008 to 2013

			the north of Germany	
		Secretariat KIMO Netherlands and Belgium	Black Sea project	2008
Strategic Plan	Implement Strategic Plan	Secretariat KIMO Netherlands and Belgium	Achieve targets	2008
	Report Progress Action Plan	Secretariat KIMO Netherlands and Belgium	Provide International Secretariat with information	September 2008
Administer Meetings		Secretariat KIMO Netherlands and Belgium	Hold 2 Meetings	October 2007
Thematic groups	Develop working groups with technical staff from the Municipalities	Dutch Coordinator	2 groups	2007-2008
Manage Website	Update and expand	Secretariat KIMO Netherlands and Belgium	Develop KIMO Netherlands and Belgium	2008

2) Lead by Example in improving regional marine environments

Objective	Action	Actor	Target	Date
Extension of Fishing for Litter activities		Secretariat KIMO Netherlands and Belgium	2 new harbours	2008

3) Increase Influence Nationally /Lobby National Government

Objective	Action	Actor	Target	Date
Monitor implementation of International measures	Attend meetings and submit papers where necessary	Secretariat KIMO Netherlands and Belgium	N/A	2008
Influence National Policy	Respond to consultations	Secretariat KIMO Netherlands and Belgium	When appropriate	2008
	Meeting with Local Government Associations	Secretariat KIMO Netherlands and Belgium	Attend and present KIMO (once a year or every second year)	2008
	Meetings with National Government Officials and Ministers	Secretariat KIMO Netherlands and Belgium	Meetings with politicians or officials where practical and appropriate	2008
Raise Profile of the Organisation	Attend National Conferences	Secretariat KIMO Netherlands and Belgium	Attend one conference where appropriate	2008
	Develop a press strategy	Secretariat KIMO Netherlands and Belgium	Approval by Board	2008

Marine Litter	Monitor the implementation of the Port Waste Reception Directive in the Netherlands	Secretariat KIMO Netherlands and Belgium	Produce Report	Ongoing 2008
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4) Exchange information on Effective Pollution Prevention and Cleanup Operations

Objective	Action	Actor	Target	Date
Courses	Responding to Emerengcies/ Incidents on the Coastline	Secretariat KIMO Netherlands and Belgium	One	2008
National Conference	Conference sustainable Harbour issue	Secretariat KIMO Netherlands and Belgium		2008/2009
Wadden conference	Nature Issue	Secretariat KIMO Netherlands and Belgium		2008

5) Make Joint Representations to Threatening Proposals

Objective	Action	Actor	Target	Date
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KIMO Policy	Respond to consultations that are within KIMO's policy remit	Secretariat KIMO Netherlands and Belgium	Respond where appropriate	Ongoing
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6) Undertake Demonstrative Projects

Objective	Action	Actor	Target	Date
Seek New Funding	Participate as Partner in INTERREG IV Project	Secretariat KIMO Netherlands and Belgium	Involvement in one project	2008

7) Develop Best Practice

Objective	Action	Actor	Target	Date
Ecological Beach Cleaning	Develop Good Practice Guide	Dutch Coordinator with KIMO International	Good Practice Guide and Checklist	2008